



CITY OF MADERA

NOTICE OF VACANCY

Boards, Commissions, and Committees

(Pursuant to Government Code Section 54974)

Notice is hereby given that vacancies currently exist on the following City of Madera Boards, Committees or Commissions.

		<u>Date Appointed</u>	<u>Date of Vacancy</u>	<u>Date Vacancy Posted</u>
Americans with Disabilities Act (ADA) Advisory Council	Paige Sanders	6/2/10	5/4/11	6/29/11
Airport Advisory Commission				No vacancies.
Beautification Committee				No vacancies.
Civil Service Commission				No vacancies.
Planning Commission	Bob Gran Jr.	1/17/07	12/1/10	12/2/10
Transit Advisory Board				No vacancies.

Members of City of Madera Boards, Committees, or Commissions are appointed by the City Council and serve in an advisory capacity to the Council. These are voluntary positions and residents of the City of Madera are encouraged to apply. Appointments are generally for four year terms. Transit Advisory Board members serve two year terms. For individuals appointed to fill an unscheduled vacancy, the member will serve through the unexpired term of the member who vacated the position. Please read below for a general description of Boards, Committees and Commissions.

Applications are available at the City of Madera, Office of the City Clerk, 205 West Fourth Street, Madera, California 93637, by email at salvarez@cityofmadera.com, by visiting the City website at www.madera-ca.gov, or by telephone at (559) 661-5405.

GENERAL DESCRIPTION OF BOARDS / COMMITTEES / COMMISSIONS

ADA ADVISORY COUNCIL: Four-year term. The ADA Council is composed of seven members. Appointees shall be residents of the City of Madera. Regular meetings are held the third Monday of each month at 2:00 p.m.

Responsibilities: Serves in an advisory capacity to the City Council and staff on ADA matters including: promote pedestrian safety and access to all public streets; ensure that all public buildings and facilities, services, programs and activities are in compliance with ADA regulations; promote inclusion of the disabled community in the City's emergency and disaster preparedness plans; develop disability awareness and educational outreach programs; work with the various City of Madera departments to ensure that all public buildings and facilities, remodeled and newly constructed are in compliance with current laws guaranteeing access for all people with disabilities; promote affordable and accessible housing in the community; make recommendations regarding unmet transit needs; and ensure grievance procedures are followed and enforced as described in the ADA bylaws.

AIRPORT ADVISORY COMMISSION: Four-year term. The Commission is composed of five members. Appointees shall be residents of Madera County, and at least four members shall reside within the City. The commission meets at least quarterly at a date and time selected by the Commission. Appointments are made by Council Members.

Responsibilities: Oversee, review, and make recommendations regarding the airport's annual budget for operational and capital improvement purposes, Airport operations and services, master planning and land use.

BEAUTIFICATION COMMITTEE: Four-year term. The Committee is composed of five members. Appointees shall be residents of the City of Madera. Meetings of the Committee are held as needed at a time and place ordinarily used. Appointments are made by City Council Members.

Responsibilities: Serves in an advisory capacity to the City Council and staff on community beautification matters including: develop and formulate programs and projects to enhance the aesthetic appearance of the community; develop an ordinance which will establish landscape standards for new development projects; develop and recommend practices and policies which will enhance and upgrade existing properties; and coordinate periodic community clean up campaigns and encourage public participation therein.

CIVIL SERVICE COMMISSION: Four-year term. The Commission is composed of five members. Appointees shall be residents of the City of Madera. Commissioners shall not be employed with the City nor shall they be under the direct supervision of any existing Council Member. Meetings, as needed, are usually held on the second Tuesday of each month at 5:30 p.m. Appointments are made by Council Members.

Responsibilities: Certification of eligibility lists for hiring employees in the classified service, conducting appeal hearings regarding disciplinary action or alleged violation of Civil Service rules and at the request of the City Council or Administrator, conduct hearings and makes recommendations on other matters of human resources administration.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REVIEW AND ADVISORY COMMITTEE (RAC): No specific term. This committee is composed of four members and one City Council member. Meets during a weekday evening as required. Serves in an advisory capacity to staff and the City Council on matters pertaining to the use of CDBG funds allocated to the City of Madera to benefit persons of low and moderate income, disabled and elderly persons, minority groups, homeless persons or persons at risk of homelessness and CDBG-funded activities in eligible Census Tracts where CDBG program activities are proposed. Accepts testimony from City staff and applicants presenting proposals to request CDBG funds. Evaluates proposals and recommends CDBG funding allocations consistent with policies, goals and priorities established by the City's CDBG Consolidated Plan, Vision Madera 2025 Action Plan and Redevelopment Agency. Receives testimony from staff and provides comments about the City's CDBG-funded programs and projects overall annual outcomes and accomplishments. Promotes public participation in the CDBG planning process and any amendments.

PLANNING COMMISSION: Four-year term. The Commission is composed of seven members of which five (5) are appointed by individual Council Members and two (2) are appointed at-large. Appointees must reside within the City limits. Meetings are held on the second Tuesday of each month, 6:30 p.m.

Responsibilities: Develop and maintain the General Plan and Specific Plans as deemed appropriate; review and approve development proposals, including subdivisions, use permits, and variances; discuss overall planning for the City, including activities, special studies, zoning, subdivisions, and sign codes.

TRANSIT ADVISORY BOARD: Two-year term. The Board consists of seven members appointed from a cross section of the community (general public, children, elderly, disabled, students, social service agencies, and minority family). Five (5) members are appointed by individual Council Members and two (2) are appointed at-large. Appointees shall be residents of the City of Madera. Meetings are held quarterly in January, April, July, and September at a time and public place set by the advisory board.

Responsibilities Include: Recommend to the City Council a five (5) year transit and equipment plan; review, modify transit system proposals.